Embleton Vincent Edwards C of E Primary School

Policy	Charging and Remissions
Policy Number	P013
Ratification Date	October 2017
Review Date	October 2019
Signed	Chair of Governors

At the school we fully endorse the view that 'every child matters' and our school seeks to ensure that its provision fully supports this philosophy.

Whilst recognising and respecting the wide variety of beliefs held by our children and their parents, and their diverse backgrounds, at the core our ethos is to provide an environment where children are given a framework to make moral choices throughout their lives, not just during their school years.

Policy for Charges and Remissions
All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

There are occasions where a voluntary contribution may be asked for, in order to enhance the curriculum activities. The Governing Body is anxious to ensure that parents are made aware that contributions to curriculum activities are voluntary and that pupils will not be treated differently according to whether or not their parents have made any contribution.

The Governing Body recognises that the viability of visits or visitors in support of the curriculum, which are desirable but not essential, depends upon the level of voluntary financial support received from parents and delegate to the headteacher responsibility for decisions in relation to the viability of such visits.

Where activities take place outside school hours, including wraparound, these will be regarded as 'optional extras'. Participation in any extra activity will be on the basis of parental choice and the full charge for the activity, or a contribution, can be made. The level of contribution will be determined by the headteacher. Families who do not pay the stated contribution will not be able to access the activity. Any notification of charges will be made in advance of the activity to enable parental choice.

.**Individual Tuition on a Musical Instrument**
All children study music as part of the normal school curriculum. We do not charge for this. There is however a charge for additional instrumental tuition provided by a specialist teacher.

Materials for Practical Lessons
Voluntary contributions or provision of goods may be invited from parents for materials for practical lessons (DT, food technology or other subject areas as the Governing Body may from time to time determine), if parents indicate in advance a wish to own the finished product.

Where parents do not make such an indication, materials for practical subjects will be provided for pupils free of charge, but finished products will not necessarily become the property of the pupil.

Residential Visits Partly or Fully during School Hours
The Governing Body recognises the value of residential field trip experience we provide for pupils. This has clearly defined curriculum objectives and in addition contributes to the personal and social development of each pupil. A charge will be made to cover the cost of travel and board and lodgings which will not exceed the actual cost of the activity.
The Governing Body acknowledges that they will provide some remission from this charge to pupils whose families are in receipt of free school meals.

Voluntary Contributions
The Governing Body recognises the school may wish to offer opportunities for pupils to broaden the range of experience in connection with certain curriculum areas within school hours. Such opportunities might comprise of:

- an educational visit to an historical site
- theatre visits
- work in an art gallery or museum
- use of public swimming pools. In this instance, there is no charge for swimming lessons, but a voluntary contribution towards transport costs may be invited.

The Governing Body's policy is to encourage the school to work jointly with parents in this respect, and invite voluntary contributions from parents, either generally to school funds or specifically for certain activities, in accordance with section 460 of the 1996 Act.

Wraparound
The school charges for wraparound care from 7.30 am to 5.30 pm. Charges are published on the school website and in the wraparound information leaflet. Charges are periodically reviewed and will take effect from the term after the review. Parents who fall behind in payments will be denied access to the facility.