

PERSON SPECIFICATION

Post Title: Teaching Assistant -General (Level 1)		Director/Service/Sector: Children's Services	Ref: SG16
Essential		Desirable	Assess by
Knowledge and Qualifications			
*NCFE CACHE Level 2 Diploma for the Early Years Practitioner (or equivalent) *note that at least one Level 2+ qualification must be on the approved list of Early Years qualifications to fulfil the essential criteria for this post.		GCSE English and maths at grade 4 (or equivalent)	(a)
Experience			
Working with children in the Early Years Foundation Stage		Supporting children with Special Educational Needs Liaising with parents/carers Liaising with SENCO, class teacher and other professionals Experience of completing intervention paperwork	(a), (i)
Skills and competencies			
Appropriate first aid knowledge Basic ICT skills Can relate well to both children and adults Can work as a member of a team		Valid paediatrics first aid qualification Safeguarding trained Knowledge of current restraint techniques Knowledge of intervention programmes	(a), (r)
Physical, mental and emotional demands			
An active post involving periods of standing with some kneeling, bending and stretching. Need to remain alert to monitor pupil activity, learning and health and safety risks. Some pupil and family contacts may occasionally prove upsetting. Comfortable walking 3+ miles and spending up to 4 hours on the beach each week, in all weathers.			
Other			
Willingness to undertake training and CPD			

Key to assessment methods; (a) application form, (i) interview, (r) references, (t) ability tests (q) personality questionnaire (g) assessed group work, (p) presentation, (o) others e.g. case studies/visits